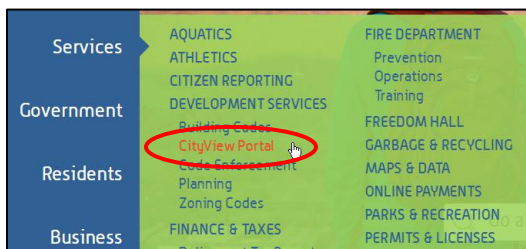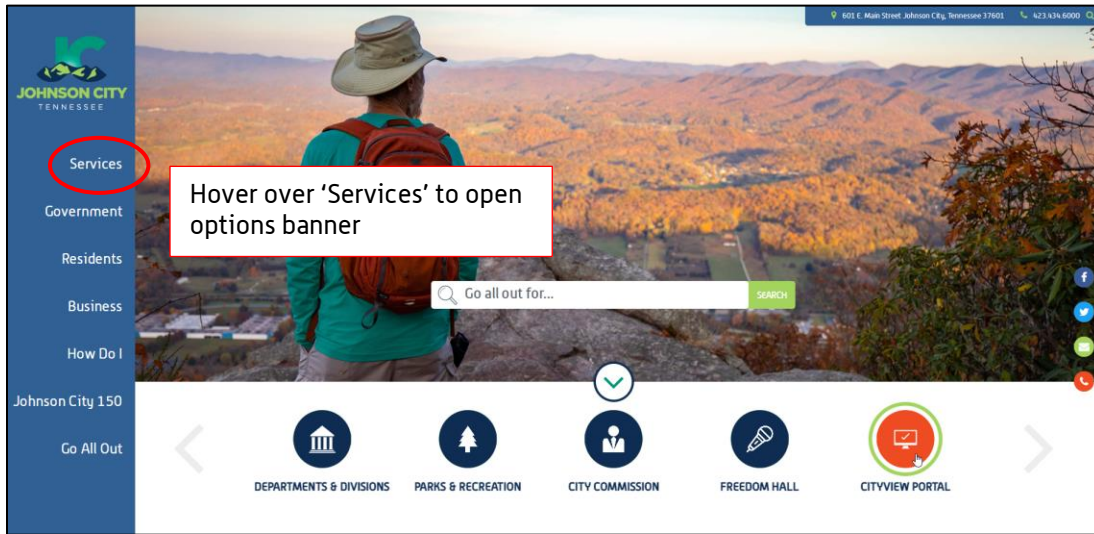# City of Johnson City – CityView Portal – Add Submittals to Existing Project
Revised 8/26/2019

Go to www.johnsoncitytn.org

OR, go to: https://jc-cityviewweb.johnsoncitytn.org/CityViewPortal/

Click 'Sign In'

Welcome! Our CityView Portal can be used to:

- Apply for Building, Trade, and Sign Permits
- Apply for Rezoning, Annexation, Certificates of Appropriateness, Variances, or Special Exceptions
- Submit Documents for Concept Plans, Subdivision Plats, or Re-Plats
- Check your application statuses, pay fees, and review permit documents
- Upload revisions to existing projects
- Search for Property Information

PLEASE EMAIL ADRIENNE BROWN WITH ANY QUESTIONS - or CALL 423-434-5845

Building Division
Apply for a Building, Trade or Sign Permit
Application Search
Upload Revisions & Resubmittals to Existing Projects

Planning Division
Apply for a Planning Permit
Application Search
Upload Revisions & Resubmittals to Existing Projects

Add Submittals or Revisions to an Existing Project – OPTION 1:

Select the appropriate category to find your existing application, then select your application by reference number

My Permit Applications

Select your application by reference number

Show Active ▼

Reference Number	Address	Type	Status	Date Created
PRBD201901574	601 E MAIN ST, Johnson City, TN 37601	Building (Misc.)	Pending	04/24/2019

ADD A PERMIT   ADD A REVISION   UPLOAD SUBMITTALS

| PRBD201900530 | 601 E MAIN ST, Johnson City, TN 37601 | Building (Misc.) | Issued | 02/07/2019 |

ADD A PERMIT   ADD A REVISION

Below the 'Documents & Images' section, the 'Upload Additional Documents' area has a 'Click Here' to Upload Documents link

---

Welcome Adrienne Brown!
Sign Out   My Account   My Items   Portal Home   Property Search   Portal Help

Permit Application Status

Scroll all the way to the bottom of the page

EXPAND ALL / COLLAPSE ALL
Note: You can collapse and expand individual sections by clicking the header of the section you wish to collapse/expand.

▾ Summary

Edit Permit Application Details

Application Number: PRBD201900530
Application Type: Building (Misc.)

▾ Upload Additional Documents

This application requires all documents to be attached to a submittal. Click Here to Upload Documents.

Below the 'Documents & Images' section, the 'Upload Additional Documents' area has a 'Click Here' to Upload Documents link

Submittals | Portal Home

Powered by CityView

Current Submittal

Submittal #1) Permit Application Submittal (02/07/2019)   PRINT REQUIREMENT ITEMS

Type	Status	Date Verified
▾ Application Form ❓	Pending	
Select a new document for this requirement: [Browse...]		
▸ Returned for Corrections ❓	Pending	

Existing requirements should show here, and resubmittals can be added here

▸ Previous Submittals

Any documents can be added to the project at any time here

▾ **Upload Additional Documents**

Select any additional documents you wish to provide: [Browse...]

Provide a short description of this set of documents:

For Portal Assistance please contact:

Adrienne Brown, Permit Technician | Building Division | Development Services
423-434-5845,   abrown@johnsoncitytn.org